HENRY FORD ACADEMY BOARD OF DIRECTORS
MEETING MINUTES
September 20, 2017

Board Members Present:
Dwayne Price  Christian Overland
Spence Medford  Brent Ott
Todd Nissen

Absent:
Michael Schmidt
Dr. Sarena Shivers

Call to order: The meeting was called to order at 4:03 pm by Christian Overland.

Public Communication: None submitted

ACTION ITEMS
1. Approval of Agenda: A resolution to approve the meeting agenda with amendments was made by Brent Ott; seconded by Todd Nissen. All were in favor and the motion passed unanimously.
2. Approval of Minutes: A motion to approve the minutes from the June 21, 2017 meeting was made by Todd Nissen and seconded by Spence Medford. All were in favor and the motion passed unanimously.
3. Annual Conflict of Interest Disclosures: The board members completed the annual disclosure statements to submit to WRESA.
4. Certificate of Compliance: A motion to approve the certificate of compliance was made by Brent Ott and seconded by Dwayne Price. All were in favor and the motion passed unanimously.
5. School Improvement Plan: A motion to approve the 2017-2018 school improvement plan was made by Todd Nissen and seconded by Spence Medford.

NON-ACTION ITEMS
1. Staffing Update: Cora Christmas informed the board of the addition of two new academy staff members (JaMesha Anderson, College Advisor and Paul Burton, Social Studies Teacher).
2. 20th Anniversary in Review: There were three areas of focus for the 20th Anniversary celebration: Marketing, Alumni Network, and Development Opportunities.
3. HFA Opening Calendar/PD Calendar/Staff Institute: Dan Graves, Curriculum and Instruction Coordinator provided the board with a detailed overview of staff institute week. He also explained the HFA Opening Schedule and PD Calendar, Parents As Partners, and other September events.
4. Enrollment Update: The Academy’s student enrollment to date totals 536 students.
   9th Grade: 168
   10th Grade: 137
   11th Grade: 121
   12th Grade: 110
5. Summer Facilities Report: Over the summer several repairs were conducted in the 12th grade site (train cars) The site received significant updates. The under carriage was replaced. The village cafeteria had a grate installed to offset unwarranted water post rainy weather. The 10th grade site received a new heat exchange
6. AdvanceED Review Visit: Every 5 years there is a visit from AdvancEd the organization that accredits Henry Ford Academy. This year the visit will take place Nov. 27th – Nov. 29th, 2017.
7. Principal’s Evaluation: The meeting went into an Executive Session.
8. Principals Amended Contract: An amendment to the principal’s employment contract with Contract ED was made to include a one-time 2% bonus.

NEW BUSINESS
ADJOURNMENT

A motion to adjourn the meeting was made by Spence Medford and seconded by Todd Nissen. All were in favor and the motion passed unanimously. The meeting was adjourned by Christian Overland at 6:10pm.

Respectfully submitted

[Signature]

Cynthia Carr-Tatum