July 15, 2020

Dear Henry Ford Academy Parent(s)/Guardian(s),

Governor Whitmer’s Executive Order 2020-142 provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, School Districts and Public School Academies must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the coronavirus disease across the various phases of the Michigan Safe Start Plan.

The Academy’s staff is in the process of developing our plan with collaboration from HFA students, parents, The Henry Ford and Wayne RESA. HFA will submit three (3) plans for approval to Henry Ford Academy’s Board of Directors and to our authorizer, Wayne Regional Educational Service Agency (WRESA) by August 15, 2020. Our three options are listed below and go into effect depending upon the phase the state is in under Michigan’s Safe Start Plan.

- **Option 1** - All Online Model - Phases 1, 2, 3
  Open September 8th with all online learning.

- **Option 2** - Hybrid Model - Phase 4
  Open September 8th with a hybrid schedule. Limit the number of students in school at the same time to make it possible to socially distance. Some days students will be in person and some days online. All with precautions in place as set by the Centers for Disease Control and Prevention (CDC).

- **Option 3** - All In Person Model - Phase 5
  Open September 8th with all In-Person (Face-to-Face) instruction with precautions in place as set by the CDC.

The state is currently in **Phase 4** of the Michigan Safe Start Plan. This means we have to plan to open schools with lots of modifications in the fall. In order to provide for social distancing, we are planning to divide the school into two (2) groups. Each group will report to school two days
per week. Group A: Monday and Thursday  Group B: Tuesday and Friday. On the days
students are not in attendance at school, they will be participating in online learning or other
work at home. CDC and Michigan Department of Health and Human Services directed cleaning
and sanitizing will be done daily. Additionally, deep cleaning of the classrooms would occur on
Wednesdays and over each weekend. While deep cleaning occurs on site on Wednesdays,
students will receive online Academic Coaching and other support services virtually.

We received feedback from the Parent Survey conducted in June, and are incorporating those
suggestions into our plan. Parents will soon receive another survey to provide more specific
input about this plan. Once we review that information and integrate it as feasible, we will then
present our plan to the Academy’s Board of Directors on August 5, 2020. The link to this board
meeting will be posted on our website. Once our board approves the plan, it will be submitted to
WRESA for final approval.

Many parents of seniors are rightfully concerned about our hallmark practicum experience. All
practicum assignments will be virtual until further notice. A separate communication from
Mrs. Kesavan, Practicum Director, will be sent to senior parents by Monday, July 20, 2020.

Registration for incoming ninth graders and new students will take place on August 19-21 at the
HFA Museum Campus. Please note that students new to the school, including all incoming
freshmen, will have to come to the school in person with the student’s birth certificate, student’s
immunization record, parent identification, and proof of residency. Registration for the fall will
be conducted online for returning students (Grades 10, 11, 12). More information regarding
registration will be available in early August.

The office is closed for summer vacation and reopens on Monday, August 3, 2020.

Be safe! Stay well! We will get through this together!

Cora Christmas
Principal